



Myrick Park Center Operations: What to expect during your reservation

Updated February 17, 2021

1. Based off local recommendations, we are operating at reduced capacity. If you have the entire facility reserved, you may have up to 115 guests. If you have a single room reserved, your capacity is as follows: Marshview Room 50 guests, La Crosse Room 12 guests, Discovery Room 18 guests. These capacity requirements are required so please plan accordingly.
2. Face coverings are required for those ages 5 and older when indoors unless you have a medical condition, disability, or other sensory sensitivities that would prevent wearing a mask. Please prepare your guests accordingly and ensure your guests are following this mandate throughout your event.
3. There will be one event staff on-site at all times. When interacting with guests, they will be wearing a mask. Event staff have gone through COVID-19 training and are following stringent protocol for self-monitoring, health, and hygiene.
4. Please be prepared to briefly meet with event staff at the start of your reservation. They will ask you a few questions about how they can best serve you during your event. Due to COVID-19, Event staff contact with guests will be limited. Event staff will be in a small side office across from the turtle tank (there will not be anyone at the front desk). Event staff will ensure the space is disinfected prior to your arrival. Once your event starts, event staff will remain in the side office. If you have any needs during your event, you may find the event staff in the side office to request assistance. Please inform them when your event is over so they may lock the building and begin disinfecting.
5. Event staff will not be cleaning during your event (with the exception of strictly scheduled times for wedding packages). If there are spills or facility needs, you may find them in the side office to request assistance. If you wish to disinfect throughout your event, we will have disinfectant available to you to use at your own risk. For weddings only, there will be scheduled times for cleaning throughout your reservation.
6. If you prefer a more controlled environment, please ask your Event Staff to lock the doors once everyone has arrived. If you choose to do so, all doors can be freely exited even when locked.
7. Areas outside of your reservation room(s) may be closed, restricted, or removed of items.
8. Unnecessary touch points throughout the facility have been minimized or removed.
9. The CDC recommends increased ventilation by opening windows or adjusting air conditioning. If you'd like to request either, ask your Event Staff person for assistance.
10. We will have face masks and hand sanitizer available to guests.
11. There will be CDC posters and health & safety signage posted throughout the building.
12. You may additionally request the usage of our printed signage packages which include social distancing required, face masks required, sanitizing station, wash hands for 20+ seconds, avoid touching your face, by visiting you voluntarily assume all risks related to COVID-19 exposure.
13. We will have tissues and no touch trash receptacles available to you.
14. Event staff will disinfect the building before and after your event.



15. Please be prepared to request any guest that is exhibiting symptoms of COVID-19 to leave. This is important for the safety of you, your guests, and our staff.
16. Thank you for your active participation in creating a safe environment for guests and our staff!